



## SUMMERVILLE HIGH SCHOOL FOUNDATION

### Bear Grant Guidelines and Application

#### Overview & Purpose

Summerville High School Foundation Bear Grants are made to Summerville High departments, faculty, staff and students whose proposed projects support the Foundation's mission by enhancing the student experience by providing resources to support the arts, academics and athletics.

#### **Examples of activities that meet the foundation's mission include, but are not limited to:**

- \*Capital facilities projects
- \*Instructional or extracurricular equipment, technology or supplies
- \*Staff or student travel to a conference training or extracurricular activity
- \*Special events that enrich campus life, such as guest speakers

#### **Examples of ineligible requests include, but are not limited to:**

- \*Items that provide only personal, not professional or academic benefit
- \*Individual scholarships
- \*Activities or items that are not related to Summerville High students, faculty, staff or potential/future students
- \*Funding for existing financial obligations or replenishing resources to pay such debt.

***Since future grant funding cannot be guaranteed, applicants should consider requests for one-time funding.***

***Once an applicant receives funding the monies must be used for the purpose/need stated in the original grant application. If that need goes away, the funds must be returned to the Foundation.***

The program is not intended to supplement other funding sources that may be allocated in the school budget or provide funding for existing programs. For this reason, applications **must be reviewed and approved by the Principal, School Site Council and then the Superintendent prior to submission to SHS Foundation.**

#### **Selection Process:**

Completed applications are reviewed by the Foundation's Grant Committee. Additional information may be requested from the applicant during the review process.

#### **The Final Step in the Process:**

Please plan to provide a written and/or oral report to the Foundation Board of Directors after the project has been completed and no later than the end of the current school year.

**TIMELINES:** The Foundation will accept Bear Grant Applications, with Administrative approval, throughout the fiscal year from July 1, 2021 - June 30, 2022, as needs arise.



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4. **Project Budget:** [Note: Please list only the costs relevant to this particular project. For personnel costs, list by position and include any other associated personnel costs.]

<b>Position</b>	<b>Personnel Costs</b>	<b>Total Cost</b>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
<b>Equipment and Supplies Costs:</b>		
_____		_____
_____		_____
<b>All Other Costs:</b>		
_____		_____
_____		_____
	<b>Project Total:</b>	<b>\$</b> _____

5. Have you sought and received or will you be seeking other funding for this project? From whom?

\_\_\_\_\_

\_\_\_\_\_

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6. Do you have a plan for sustaining the project beyond the current granting period? If so, please explain in detail how you will do so and be specific about future sources of funding.

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7. Please complete the following in the order requested:

STEP 1: Principal Approval (signature) \_\_\_\_\_

Comments: \_\_\_\_\_

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STEP 2: Superintendent Approval (signature) \_\_\_\_\_

Comments: \_\_\_\_\_

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STEP 3: Site Council Approval (signature) \_\_\_\_\_

Comments: \_\_\_\_\_

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**FOR FOUNDATION USE ONLY:**

Date of grant review: \_\_\_\_\_ Action Taken \_\_\_\_\_

Date of notification of action to grantee \_\_\_\_\_